

# Sample Résumé Template



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## MARGARET FELDMAN

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### EDUCATION

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**T.C. Williams High School, (GPA 3.5)** 2011 – 2015

*AP Courses*

- Biology, English, European History

*Dual Enrollment Courses*

- American History

*Honors Courses*

- Chemistry, Physics

### HONORS AND AWARDS

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**List Any Academic, Athletic, Character, etc. Honors and Awards Here** 2013

- Description of honor or award

**Such as National Honor Society, Most Improved Player, Honor Roll, etc.** 2012

- Description of honor or award

### WORK EXPERIENCE

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**Name of Company, Location** July 2014 – Present

*Title of Position at Company*

- Description of the work you did

**Name of Second Company, Location** July 2012

*Title of Position at Company*

- Description of the work you did

### ACTIVITIES

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**Name of Organization where you Volunteered** 2012 – Present

- Description of Service

**Name of Sport you Played** 2009 – Present

- Describe any relevant athletic awards or leadership positions, if applicable

**Title of Position on Student Government** 2011 – 2013

- Description of position and responsibilities

**Name of Another Organization/Club you're involved with outside of school** 2006 – 2012

- Description of involvement

### SKILLS

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List any skills or proficiencies here (such as Microsoft Office)

List any skills or proficiencies here (such as Adobe Creative Suite)

List any skills or proficiencies here (such as speaking Spanish, Amharic, etc.)